

DECISION RECORD ¹

Officer Key Decisions are subject to the Council's Call-In Procedure (Part 4 of the Council's Constitution [Part 4e - Overview and Scrutiny Procedure Rules \(stevenage.gov.uk\)](https://www.stevenage.gov.uk/part-4e-overview-and-scrutiny-procedure-rules))

Subject: Purchase of four refuse and recycling freighters	
Staff Contact: Richard Baldock	Executive Member: Simon Speller
Tel: 07936 360945	Portfolio: Environment and Performance

1. **Decision**

To award the contract for the purchase of four refuse and recycling freighters.

2. **Reasons for the decision**

To award this contract to the top ranked supplier on the TPPL framework HGV's and Specialist Vehicles, Lot 1 OEM Chassis 12.5t – 44t by direct award. The vehicles are required to complete the statutory waste collection service the council provides.

3. **Alternative options considered and rejected ²**

Retain the current fleet, but due to age, cost of maintaining them and disruption to the service, this is not an option.

The manufacturer chosen is the only provider of a narrow track chassis which is required to access the narrow roads around Stevenage.

4. **Consultation**

(a) Comments of Executive Member ^{3 4}
Simon Speller supports the decision, as it enables SBC to meet its obligations for trade food waste in 2025 and recognises the lead times required.

(b) Comments of other consultees ⁵

5. **Following consultation with, and the concurrence of the Executive Member, I am proceeding with the proposed decision.**

Signed: RICHARD PROTHEROE

Title: Strategic Director

Date: 21st August 2024

6. **PLEASE RETURN COMPLETED/SIGNED FORM TO CONSTITUTIONAL SERVICES FOR PUBLICATION**

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¹ for guidance see Borough Solicitor's note "Taking Decisions"

² details of any alternative options considered and rejected by the officer at the time the decision was made

³ record any conflict of interest declared by any Executive Member consulted. If an Executive Member declares a conflict of interest DO NOT PROCEED without seeking advice from the Borough Solicitor

⁴ If the matter has general significance for the Council and/or is, or is likely to be, controversial, then the officer shall consult the appropriate Executive Member before proceeding. In some cases it will be necessary to consult more than one Executive Member, and in some cases the Leader of the Council will need to be consulted

⁵ If the matter has local significance, but no general significance for the Council and no controversial aspects, the officer shall consult or inform the local member in writing (or by e mail) and proceed. It is essential that all officers responsible for delivering services ensure that local members are kept well briefed on issues affecting their areas.