

DECISION RECORD ¹

Officer Key Decisions are subject to the Council's Call-In Procedure (Part 4 of the Council's Constitution [Part 4e - Overview and Scrutiny Procedure Rules \(stevenage.gov.uk\)](https://www.stevenage.gov.uk/part-4e-overview-and-scrutiny-procedure-rules))

Subject: Productivity plan (published for the July Cabinet appended to the Annual Report)	
Staff Contact: Clare Fletcher Clare.Fletcher@stevenage.gov.uk	Cabinet Member: Richard Henry- Portfolio: Transforming Stevenage Jeannette Thomas-Portfolio: Resources and Transformation Simon Speller-Portfolio Environment & Performance Jackie Hollywell-Portfolio Housing Lorraine Rosetti -Portfolio Culture, Leisure & Wellbeing Sandra Barr -Portfolio Co-operative Council and Neighbourhoods Lloyd Briscoe- Portfolio Economy, Skills and Transport Connor McGrath -Portfolio Stronger Communities

1. **Decision**
Member approval of the Productivity Plan

2. **Reasons for the decision**

As part of the 2024/25 Local Government Finance Settlement the previous Conservative administration required Councils to have an approved Productivity Plan by 19 July 2024, to be sent to the government and published on the Council's website. Due to the timing of the General Election the July Cabinet date was moved to after the deadline date and therefore needs to be approved ahead of the July meeting. The agenda item the Annual Report also contains the Productivity Plan as an appendix.

3. **Alternative options considered and rejected ²**
None

4. **Consultation**

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- (a) Comments of Executive Member - all Cabinet Members were consulted on the Productivity Plan prior to the officer decision being taken and Members were in agreement with the Productivity Plan
- (b) Comments of other consultees – The Council's Senior Leadership Team were consulted and approved the Plan

Signed

[Redacted Signature]

Date 18.07.24

5. **Following consultation with, and the concurrence of the Executive Member, I am proceeding with the proposed decision.**

Signed: [Redacted Signature]

Title: Portfolio holder Transforming Stevenage Date: 15-07-24

Signed: [Redacted Signature]

Title: Portfolio: Resources and Transformation Date: 15.7.24

Signed: [Redacted Signature]

Title: Portfolio holder Environment & Performance Date:

Signed: [Redacted Signature]

Title: Portfolio holder Portfolio Housing Date: 15/7/2024

Signed: [Redacted Signature]

Title: Portfolio holder Culture, Leisure & Wellbeing Date: 15/7/24

Signed: [Redacted Signature]

Title: Portfolio holder Co-operative Council and Neighbourhoods Date: 15/7/2024

Signed: [Redacted Signature]

Title: Portfolio holder Portfolio Economy, Skills and Transport Date: 15/7/2024

Signed: [Redacted Signature]

Title: Portfolio holder Stronger Communities Date: 15/7/24

6. PLEASE RETURN COMPLETED/SIGNED FORM TO CONSTITUTIONAL SERVICES FOR PUBLICATION

¹ for guidance see Borough Solicitor's note "Taking Decisions"
² details of any alternative options considered and rejected by the officer at the time the decision was made