

**DECISION NOTICE - CORONAVIRUS EMERGENCY RELATED**  
**Key Executive Decision taken by an OFFICER**

**KEY DECISION Subject:** Closure of Bring Sites

**DECISION TAKER:**

**Name:** Richard Protheroe

**Job Title:** Strategic Director

**Signature:**

**Date:**

**REASON WHY THIS DECISION DID NOT APPEAR ON THE FORWARD PLAN AND THE URGENCY PROVISIONS WERE NOT FOLLOWED:**

This key decision was taken as part of the Council's emergency response to the national Coronavirus Emergency. Due to the necessary speed of decision taking at this time it was not possible to comply with the Council's Constitution that includes the requirement to give 28 days' notice of the decision to be taken; publish details 5 clear days before the decision was taken; publish the decision within 2 days of it being taken; and provide the 5 day call-in period before implementation. Nor was it possible to comply with the Urgency provisions in the Constitution

**DECISION TAKEN:**

The Council operates 16 bring sites for residents to deposit recycling. Taking recycling to a bring site would breach the rules around essential journeys. Notices will be posted at the sites stating that:

- Only essential journeys should be made (stay at home to save lives and protect the NHS).
- The bring sites are close and recycling should not be put in the containers.
- Leaving recycling next to the containers is fly-tipping and is illegal.

**REASONS FOR DECISION:**

- To discourage non-essential customer journeys that could lead to the spreading of Covid-19
- To discourage public gatherings that breach social distancing rules.

**OTHER OPTIONS CONSIDERED AND REJECTED:**

Consideration has been given to leaving bring sites open, however this would be inconsistent with the government's 'stay at home' message. Activity at the sites will be monitored. Further action may be required and could include CCTV surveillance, locking containers, fencing or removal of the recycling containers.

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**FINANCIAL IMPLICATIONS:**

No significant impact identified. In principle the bring sites should generate a small surplus.

**LEGAL IMPLICATIONS:**

None identified

**EQUALITIES AND DIVERSITY IMPLICATIONS:**

EIA screening identified no differential adverse impact as follows:

<b>Characteristic</b>	<b>Differential Impact</b>
Age	None
Disability	None
Gender	None
Gender re-assignment	None
Marriage or civil partnership	None
Pregnancy or maternity	None
Race	None
Religion	None
Sexual orientation	None

**CONSULTATIONS:**

SBC internal COVID Business Continuity Cell - concur  
Strategic Leadership Team - concur  
Council Leader (Sharon Taylor) and Portfolio Holder (John Gardiner) - concur

**Chair of the Overview & Scrutiny Committee**

I agree that this decision was reasonable in all the circumstances, was urgent and could not reasonably be deferred

I further agree that any delay likely to be caused by the call -in process would prejudice the Council's or the public interest and that the decision should not therefore be subject to call-in.

**Signed:**

**Chair of the Overview & Scrutiny Committee**

**Date:**

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**DATE OF IMPLEMENTATION OF DECISION:** 07/04/2020