



## DECISION RECORD <sup>1</sup>

Officer Key Decisions are subject to the Council's Call-In Procedure (Part 4 of the Council's Constitution [Part 4e - Overview and Scrutiny Procedure Rules](#))

<b>Subject: The purchase of four 7.5 tonne food waste collection vehicles to meet the upcoming legislative requirements to collect food waste from residents.</b>	
Staff Contact: Richard Baldock	Executive Member: Simon Speller
Tel: 07936 360945	Portfolio: Environment and Performance

### 1. **Decision**

To award the contract for the purchase of four 7.5 tonne food waste collection lorries based on the specification that we require.

### 2. **Reasons for the decision**

To award this contract to the supplier on the TPPL framework HGV's and Specialist Vehicles, Lot 2 : Vehicle Conversions up to 44 tonnes by direct award that meet's the specification that we require. The vehicles are required to deliver a new statutory requirement to have weekly collections of separately presented food waste from the kerbside.

The government has provided new burden funding for this new service, of which the capital has been received and part of which is funding the purchase of these vehicles.

### 3. **Alternative options considered and rejected <sup>2</sup>**

The council have no lorries that are suitable to collect food waste within our current fleet, or have the capacity to do so, as these are specialist vehicle bodies. The manufacturer of the food waste body chosen, is the highest ranked supplier that is able to meet the specification that is required by Stevenage Borough Council.

### 4. **Consultation**

(a) Comments of Executive Member <sup>3 4</sup>

Simon Speller supports the decision.

(b) Comments of other consultees <sup>5</sup>

### 5. **Following consultation with, and the concurrence of the Executive Member, I am proceeding with the proposed decision.**

Signed: **REDACTED**.....

## DECISION RECORD

Title: Assistant Director – Stevenage Direct Services.....

Date: 5.11.24.....

### 6. PLEASE RETURN COMPLETED/SIGNED FORM TO CONSTITUTIONAL SERVICES FOR PUBLICATION

---

<sup>1</sup> for guidance see Borough Solicitor's note "Taking Decisions"

<sup>2</sup> details of any alternative options considered and rejected by the officer at the time the decision was made

<sup>3</sup> record any conflict of interest declared by any Executive Member consulted. If an Executive Member declares a conflict of interest DO NOT PROCEED without seeking advice from the Borough Solicitor

<sup>4</sup> If the matter has general significance for the Council and/or is, or is likely to be, controversial, then the officer shall consult the appropriate Executive Member before proceeding. In some cases it will be necessary to consult more than one Executive Member, and in some cases the Leader of the Council will need to be consulted

<sup>5</sup> If the matter has local significance, but no general significance for the Council and no controversial aspects, the officer shall consult or inform the local member in writing (or by e mail) and proceed. It is essential that all officers responsible for delivering services ensure that local members are kept well briefed on issues affecting their areas.