

## DECISION RECORD <sup>1</sup>

Officer Key Decisions are subject to the Council's Call-In Procedure (Part 4 of the Council's Constitution [Part 4e - Overview and Scrutiny Procedure Rules](#))

<b>Subject: Procurement of the new Fencing Programme</b>	
Staff Contact: Ana Hetherington	Executive Member: Jackie Hollywell
Tel: 07566 795 062	Portfolio: Housing and Housing Development

1. **Decision**

To direct award the contract for outstanding fencing works.

2. **Reasons for the decision**

To award this contract to the top ranked supplier on the Fusion 21 Building Improvements Framework, Lot 6 External Environmental Improvements by direct award.

3. **Alternative options considered and rejected <sup>2</sup>**

Full competition has been considered and rejected as this procurement route will mean that the Council will not be able to commence works until end of January/beginning of February. There is currently a backlog of around 150 jobs to complete, tenants are not happy with the long waits with some raising complaints and in some cases, the works required become urgent as the condition deteriorates due to the weather.

4. **Consultation**

(a) Comments of Executive Member <sup>3 4</sup>

Cllr Jackie Hollywell has been consulted and supports the decision to award the Fencing contract to the rank 1 bidder and for the process to progress accordingly.

(b) Comments of other consultees <sup>5</sup>

None.

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5. **Following consultation with, and the concurrence of the Executive Member, I am proceeding with the proposed decision.**

Signed: ...Denise Lewis.....

Title: .....Assistant Director Building Safety and Housing Property Services.....

Date: ...8 November 2024.....

6. **PLEASE RETURN COMPLETED/SIGNED FORM TO CONSTITUTIONAL SERVICES FOR PUBLICATION**

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<sup>1</sup> for guidance see Borough Solicitor's note "Taking Decisions"

<sup>2</sup> details of any alternative options considered and rejected by the officer at the time the decision was made

<sup>3</sup> record any conflict of interest declared by any Executive Member consulted. If an Executive Member declares a conflict of interest **DO NOT PROCEED** without seeking advice from the Borough Solicitor

<sup>4</sup> If the matter has general significance for the Council and/or is, or is likely to be, controversial, then the officer shall consult the appropriate Executive Member before proceeding. In some cases, it will be necessary to consult more than one Executive Member, and in some cases the Leader of the Council will need to be consulted

<sup>5</sup> If the matter has local significance, but no general significance for the Council and no controversial aspects, the officer shall consult or inform the local member in writing (or by e mail) and proceed. It is essential that all officers responsible for delivering services ensure that local members are kept well briefed on issues affecting their areas.