

DECISION RECORD ¹

Officer Key Decisions are subject to the Council's Call-In Procedure (Part 4 of the Council's Constitution <https://www.stevenage.gov.uk/documents/council-and-democracy/constitution/part-4e-overview-and-scrutiny-procedure-rules-august-2018.pdf>)

Subject: Hosted NEC Housing Software Contract	
Staff Contact: Jonathan James Assistant Director of Digital and Transformation Tel: 07874870246	Executive Member: Loraine Rossati Portfolio: Executive Member for Culture, Leisure & Information Technology

1. **Decision**

To award the contract for the provision of Housing software for Stevenage Borough Council over 5 years to the preferred contractor identified in Annex A to this decision.

2. **Reasons for the decision**

The hosted solution will deliver the council the most reliant, secure, and robust solution going forwards to deliver housing services. It is also delivers against the Council's roadmap to use Cloud-ready technology instead of onerous on-premises solutions which requires hardware and software to be continuously maintained and upgraded by the ICT Partnership.

3. **Alternative options considered and rejected ²**

Using an alternative supplier. This is not a viable option given the successful and committed use of the current NEC Housing software.

Staying on premises. There will be significant infrastructure risks and issues with the existing hardware platforms if the software was to stay on premises. The costs for maintaining and supporting the applications will also increase in additional to upgrade and patch costs year on year.

4. **Consultation**

(a) Comments of Executive Member ^{3 4}

I am happy to support the decision in awarding this contract.

(b) Comments of other consultees ⁵

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5. **Following consultation with, and the concurrence of the Executive Member, I am proceeding with the proposed decision.**

Signed: CLARE FLETCHER [SIGNATURE REDACTED]

Title:STRATEGIC DIRECTOR..... Date: ...31 October 2023....

6. **PLEASE RETURN COMPLETED/SIGNED FORM TO CONSTITUTIONAL SERVICES FOR PUBLICATION**

¹ for guidance see Borough Solicitor's note "Taking Decisions"

² details of any alternative options considered and rejected by the officer at the time the decision was made

³ record any conflict of interest declared by any Executive Member consulted. If an Executive Member declares a conflict of interest **DO NOT PROCEED** without seeking advice from the Borough Solicitor

⁴ If the matter has general significance for the Council and/or is, or is likely to be, controversial, then the officer shall consult the appropriate Executive Member before proceeding. In some cases it will be necessary to consult more than one Executive Member, and in some cases the Leader of the Council will need to be consulted

⁵ If the matter has local significance, but no general significance for the Council and no controversial aspects, the officer shall consult or inform the local member in writing (or by e mail) and proceed. It is essential that all officers responsible for delivering services ensure that local members are kept well briefed on issues affecting their areas.